

Date: 6 July 2018

Our Ref: SN893

Hon Kyam Maher MLC  
Parliament House  
North Terrace  
ADELAIDE SA 5000

Via email: [maher.office@parliament.sa.gov.au](mailto:maher.office@parliament.sa.gov.au)

Dear Mr Maher

### **Freedom of Information – Determination**

I refer to your application made under the South Australian *Freedom of Information Act, 1991* ("the Act") received by SA Water on 21 May 2018, seeking access to:

*"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all departmental staff who have been allocated as the primary contact for the Minister or the Minister's staff or the Minister's office."*

SA Water has identified two documents that fall within the scope of your request, as outlined in the attached document schedule. Based on my assessment of the documents, I have determined to provide you with full access to one document and partial access to the other.

Section 20 of the Act provides that an agency may refuse access to a document, or sections of a document, if the information is considered exempt pursuant to the provisions listed under Schedule 1 to the Act. The document which I consider exempt and the reasons for the exemption are explained in more detail below.

Clause 1(a) of Schedule 1 to the Act states that:

#### **1—Cabinet documents**

(1) A document is an exempt document—

- (a) if it is a document that has been specifically prepared for submission to Cabinet (whether or not it has been so submitted);

Document 1, being the Incoming Government Brief, was specifically prepared for submission to Cabinet. Therefore, I have determined that this document is exempt from release pursuant to clause 1(a) of Schedule 1 to the Act.

If you are dissatisfied with this determination, you are entitled to exercise your rights to internal review and appeal as outlined under Section 29 of the Act. To apply for an internal review you must lodge an internal review application form with SA Water within 30 days of this determination. Internal review applications can be addressed to the Principal Officer, GPO Box 1751, Adelaide SA 5001.

In accordance with the requirements of the Premier and Cabinet Circular PC045 - Disclosure Logs for Non-Personal Information Released through Freedom of Information, details of your FOI application, a copy of this notice of determination, a schedule of documents and the documents to which you have been given access, will be published on the SA Water website FOI disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>. If you disagree with publication, please advise me via email at [freedomofinformation@sawater.com.au](mailto:freedomofinformation@sawater.com.au) within seven business days from the date of this determination.

If you have any queries in relation to the above, or if you wish to obtain a copy of the internal review application form, please contact me on telephone (08) 7424 1777 or via email at [freedomofinformation@sawater.com.au](mailto:freedomofinformation@sawater.com.au).

Yours sincerely



Ben Roberts

**ACCREDITED FREEDOM OF INFORMATION OFFICER**

**Freedom of Information application: SN893 - Maher - Departmental contact for Ministerial office**

*"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all departmental staff who have been allocated as the primary contact for the Minister or the Minister's staff or the Minister's office."*

No	Date	Author	Document Description	Determination	Clause	Reason/Notes
1	19/03/2018	SA Water	Incoming Government Brief	Access denied	Clause 1(a)	Document specifically prepared for submission to Cabinet
2	n/a	SA Water	Government relations team primary contact organisational structure	Full release		





