

World class water services for a better life

## Meeting Name

<b>Project Name</b>	Kangaroo Island Long Term Water Supply Plan review				
<b>Purpose</b>	Reference Group Meeting #1				
<b>Date</b>	14/11/2017	<b>Time</b>	6:30PM		
<b>Meeting No.</b>	1	<b>Frequency</b>	Monthly (to be confirmed)		
<b>Chairperson</b>	SA Water – Meeting 1		<b>Minute Taker</b>	Aaron Glossop	
<b>Venue</b>	Kingscote Sports Club				
<b>Attendance</b> Ab =Absent Ap=Apologies P=Present	Erin Faehrmann (EF)		Haydon Wilkins (HW)		Aaron Glossop (AG)
	Others TBA				

No	Agenda Item	Responsibility	Time
1.	<b>Acknowledgement of Country</b> We acknowledge and respect the traditional custodians of the land on which we meet. We appreciate and thank them for their care of this land.	AG	
2.	<b>Introductions and Apologies</b>	ALL	
3.	<b>Minutes of previous meeting (N/A Meeting #1)</b>	-	
4.	<b>Review of action items (N/A Meeting #1)</b>	-	
5.	<b>Agenda items</b>		
	a. What is the current situation	EF/HW	
	b. What the Reference Group is responsible for and Terms of Reference - Expectations	EF/HW	
	c. What matters to you – Empathy maps	EF/HW	
	d. What is next – Process	EF/HW	
6.	<b>Other business</b>	ALL	
7.	<b>Next meeting</b>	AG	