This form is provided as part of SA Water Technical Standard TS 0104. Please complete all fields before submission and attach supporting documents as required.

Finalised design deliverables (for example, final report/s, registers, issued for construction drawings etc.) are **NOT VALID UNLESS** accompanied by an accepted and signed ‘Design Milestone Acceptance Certificate’.

|  |  |  |  |
| --- | --- | --- | --- |
| PROJECT INFORMATION | | | |
| SA Water Project ID: | (project identifier) | **Project Name:** | (name) |
| Designer Project ID: | (project identifier) | **Design Consultant:** | (name) |

|  |  |  |  |
| --- | --- | --- | --- |
| ISSUED FOR ACCEPTANCE REPRESENTATIVES | | | |
| SA Water Representative:(1) | (name) | **Owner’s Engineer:(2,3,7)** | (name) |
| Design Consultant | (name) | **Authoriser:(4)** | (name) |
| Authoriser Phone: | (phone) | **Authoriser Email:** | (email) |

| DOCUMENTS ISSUED FOR DESIGN ACCEPTANCE(5) | | | |
| --- | --- | --- | --- |
| Document Title | **Document Number** | **Revision** | **Date** |
|  |  |  |  |
|  |  |  |  |
| *Add rows if needed* |  |  |  |

| DRAWINGS ISSUED FOR DESIGN ACCEPTANCE | | | |
| --- | --- | --- | --- |
| Drawing Number | **Sheet No.** | **Revision** | **Drawing Title** |
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| *Add rows if needed* |  |  |  |

| EVIDENCE OF DESIGN REVIEW AND VERIFICATION(3) |
| --- |
| (Details of design review and verification process to be listed here, and evidence attached to this form) |

| DESIGN ACCEPTANCE | |
| --- | --- |
| Outcome *(select one)* | |
| I have reviewed the information and evidence submitted and confirm that:  I ACCEPT the submitted documents and permit them to be used OR  I ACCEPT the submitted documents, subject to the conditions below(6) OR  I REJECT the submitted documents, and they may not be used until they are updated and resubmitted as detailed below. | |
| Acceptance Conditions/Rejection Details *(as applicable)* | |
| SA Water Representative to provide any acceptance conditions to be satisfied before construction commences or basis for document rejection (delete if not applicable): | |
| Record of SA Water Owner’s Engineer Endorsement(3,7) | **Record of SA Water Representative acceptance/rejection** |
|  |  |

**Notes:**

1. As nominated under the Contract (typically the SA Water Project Manager)
2. Owner’s Engineer to endorse certificate where an SA Water Owner’s Engineer role is present
3. Insert ‘Not Applicable’ where no Owner’s Engineer role is present
4. From the Design Consultant
5. Including (but not limited to) design reports, design models, SiD hazard registers etc.
6. Conditional acceptance **shall not** be granted where design changes are required
   1. Minor corrections (spelling, referencing etc.) or alterations to align documentation with associated comment/hazard registers are permitted
7. Typically, the Design Manager leading the SA Water Owner’s Engineer team

Version History

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Date | Author | Comments |
| 1.0 | 04-06-2025 | Matthew Davis | First issue |
| 2.0 | 26-09-2025 | Matthew Davis | Major revision. Renamed Design Milestone Acceptance Certificate and Owner’s Engineer endorsement added. |